

MINUTES
OF THE FULL GOVERNING BODY MEETING OF
GOOSTREY COMMUNITY PRIMARY SCHOOL
Part One Non-Confidential

Date:	Thursday 21st March at 6pm	
Venue:	Sunshine Room	
Present	Lyndsey Atkins (LA)	Head teacher
	Rebecca Cowell (RC)	Deputy Head teacher
	Linda Flint (LF)	Staff Governor
	Jacqui Schurer-Lewis	Co-Opted Governor
	Tracey Goodwin (TG)	Chair Co-Opted Governor
	Margaret Weeks (MW)	Co-Opted Governor
	Leah Hamilton (LH)	Parent Governor
	Joanne Napier (JN)	Parent Governor
	Kevin Few (KF)	Parent Governor
	Alex Thompson (AT)	Co-Opted Governor
	Anne-Louise Warren (AW)	Parent Governor
	Rob Northwood (RN)	LA Governor
	Yvonne Lawson (YL)	Co-Opted Governor
Apologies	Sarah Boardman (SB)	Vice Chair Parent Governor

Agenda item 1	WELCOME & APOLOGIES FOR ABSENCE
Discussion:	Apologies were received from SB
Decision:	RESOLVED: That the apologies of the above-named Governors were accepted.

Agenda item 2	DECLARATION OF INTERESTS
Discussion:	It was noted that no declarations of interest had been declared.

Agenda item 3	DECLARATION OF ANY OTHER BUSINESS OR ITEMS FOR FURTHER DISCUSSION
Discussion:	No other business was declared for this meeting.

Agenda item 4	MEMBERSHIP
Discussion:	To consider the upcoming vacancy, July 2019, when MW term of office expires.

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Agenda item 5	PART ONE MINUTES AND MATTERS ARISING OF THE LAST MEETING
Discussion:	<p>Part one minutes were approved as a true record. Action log reviewed. Majority complete. SB to continue reviewing the Diocese lease re sub-letting. LH confirmed membership on Head teacher’s appraisal panel from Sept 2019. MW to pass on her file to LH. LH to book on relevant training. LA gave governors an update on the recent staff survey – wellbeing and workload. Challenge: Governors queried if staff regularly give up PPA time. Staff assured governors this was not the case and senior leaders also have regular management time. JSL advised the training log on GovernorHub is not a protected document and governors can update, including feedback and actions.</p>

Agenda item 6	PART ONE REPORTS FROM EACH COMMITTEE AND REPORTS FROM GOVERNORS WITH SPECIAL RESPONSIBILITIES
Discussion:	<p>The committee meetings that took place on</p> <p>a) P & C 7th February: Minutes approved as a true record. BC to lead a monitoring session with pupils looking at topic work. All governors invited to be part of this on 09.05.19, at ... in SSR. BC to send out questions to governors before meeting. Governors appreciated the data training with BC, covering IDSR. Challenge: Does this support school’s finding on achievement and attainment? Yes, there were no surprise from IDSR. JN confirmed she had email ID re SEND item on Autumn term Director’s Report, but no substantive reply from ID as yet.</p> <p>b) F & P 28th February Minutes approved as a true record KF to continue looking into repairs to steps with Cllr Kolker. Draft Budget was formally approved. Benchmarking highlighted catering costs high. JSL to undertake review in summer term and report findings before setting price for September 19. TG updated governors on Disadvantaged pupils in school. 12 in total with no distinct group. School to continue individual pupil tracking and support.</p>

Agenda item 7	CHAIR’S ACTIONS
Discussion:	<p>Capital Grant from Chancellor expenditure has been approved by Chair:</p> <ul style="list-style-type: none"> • Air conditioning units • 3 windows replaced • Hall chairs to be replaced • SSR piano to be replaced

	<p>Staff absence insurance quotes considered. Middle quote approved, staying with existing company as providing best value for money, with particular reference to well-being support.</p> <p>EYFS pirate ship approved. Funding from PTA, budget and School Fund.</p>
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Agenda item 8	SCHOOL'S FINANCIAL VALUE STATEMENT (SFVS)
Discussion:	<ul style="list-style-type: none"> Updated Manual of Financial Procedures (MIFP) was approved, following insertion of updated documents approved by F&P committee. SFVS questionnaire approved and signed. TG to submit to Schools Finance team.

Agenda item 9	PART ONE HEAD TEACHER'S REPORT AND MATTERS ARISING
Discussion:	<p>LA led governors through the Head's Report. Discussion around what makes Goostrey School unique? Notes were taken and these will now form the basis for the reviewed Curriculum Policy. This should ensure our curriculum meets the needs of the children within our catchment.</p> <p>BC agreed to put character SES, written by pupils onto GovernorHub, demonstrating how pupil voice links back to British Values and democracy. Discussion re staff training and how school ensures it is relevant to personal and professional development. Teachers are collaborating with Hermitage Primary in the summer term at a joint staff meeting.</p> <p>Challenge: Would you term this a peer review?</p> <p>Yes, it could be seen as this, but also sharing of best practice.</p> <p>LA to ensure governor monitoring sheet is placed on GovernorHub for summer subject reviews with leaders. To be returned to LA by 3rd June.</p> <p>TG thanked all staff for the report. She asked if there were any information governors would like to receive that had not been included? Nothing requested.</p> <p>Parent governor meeting, with senior school staff, is scheduled for Thursday 25th April at 4.30pm in the junior staff room</p>

Agenda item 10	GOVERNOR MONITORING TRAINING AND DEVELOPMENT
Discussion:	<p>See item 4 above.</p> <p>JSL circulated new Finance training on 15th May. JN and RN to confirm if attending.</p>

Agenda item 11	GOVERNOR VISITS
Discussion:	<p>JN buddy time with R and Y6. JN commented on how special and valued this time is in school.</p> <p>KF reading in Y2, led a talk with Y4, attended the outdoor learning day with Nick Rowles, computing drop-in with the juniors and a discussion with KF re: science assessment in school. KF felt the computer drop in gave the children freedom within a safe environment to explore areas on choice on the computer.</p> <p>BC thanked KF for his talk on the Himalayas with her class.</p> <p>TG afternoon session with Y6.</p> <p>LH day visit to Jodrell Bank with Y1. LH spoke about the excellent behaviour.</p>

	LH and MW day visit to Chester with Y3. Feedback included excellent behaviour of the pupils and how much they had enjoyed it.
Agenda item 12	POLICIES/PROCEDURES FOR REVIEW/APPROVAL
Discussion:	<p>E-Safety - approved</p> <p>Personal Technology – approved with two actions. LA to remove the word 'be' from item 1V and to add the word phone to the list of devices for staff.</p> <p>Challenge - TG asked for guidance around staff being allowed to wear smart watches in school. JSL to seek advice from SCIES.</p> <p>Amendments to Whistleblowing (as advised by audit in autumn term) - approved</p>
Agenda item 13	OFSTED EXPERIENCE
Discussion:	<p>AT gave feedback on the Ofsted inspection she had been involved in, last week, as Vice Chair at another Cheshire East primary school.</p> <ul style="list-style-type: none"> • Section 8 inspection • Very different school profile to GCPS • 4 lines of enquiry with governors and would not deviate • Reading high agenda item • CPD for staff looked at – how skills developed and wellbeing (especially the headteacher's) • Safeguarding and Prevent training • Interviewed a group of Y6 pupils for 45 minutes <p>AT to email to GCPS governors the four questions that Ofsted asked.</p> <p>TG explained that governors must bear in mind that their role is strategic not operational. She thanked AT for a most informative and comprehensive report.</p>
Agenda item 14	DIRECTOR'S REPORT – ITEMS 5,9,12
Discussion:	<p>5 Attendance and Children Out of School covered on Head's Report. Attendance levels are always on the termly head's report. All information points discussed / clarified.</p> <p>9 Ofsted discussed in item 13 on the agenda. To note still at consultation stage although LA did not feel it would change much. To be placed on the summer term agenda.</p> <p>12 Local Safeguarding Board – governors were aware of points raised.</p>
Agenda item 15	ANY OTHER BUSINESS / ITEMS TO BE DISCUSSED
Discussion:	Maternity Leave – SR intends to take one year, 09 19 to 09 20. She will complete this academic year. Applications close on Monday 1 st April and

	<p>interviews will be straight after Easter. TG to interview with LA and BC. All have Safer Recruitment.</p> <p>DATE OF THE NEXT MEETING IS THURSDAY 27TH JUNE</p>
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Agenda item 16	IMPACT STATEMENT
<p>Discussion:</p>	<p>The Governors were asked what impact has this meeting made to Goostrey children?</p> <ul style="list-style-type: none"> • Staff wellbeing survey and outcomes – children benefit when staff show they feel supported and listened to. Strong and valued team work appreciated by all staff • Extra money from the Chancellor spent improving the environment for all • Use of Premier Sports time to monitor own subject and develop skills in sport • Budget well managed which ultimately benefits pupils • Disadvantaged pupils tracked and supported according to individual needs

Part 2: No agenda items here.